

**WASHINGTON SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS**

**Regular Voting Meeting – Monday, August 18, 2025  
High School Media Center**

**6:30 pm**

**AGENDA**

**I. Call to Order by Board President**

**II. Roll Call**

**III. Pledge of Allegiance – Mission Statement – Audio/Video Recording Statement**

**Mission Statement**

Washington School District is committed to educating ALL students under the guidance of our dedicated staff members. We provide our learners with lifelong tools to navigate a course toward growth and advancement while collectively supporting and celebrating student, staff and community achievement.

**Audio/Video Recording Statement**

Portions of tonight's public Board meeting will be audio and/or video recorded in accordance with Policy No. 006.

**IV. Executive Session –** *(Statement if session was held prior to the start of meeting.)*

**V. Opportunity for Public Participation in Accordance with Policy No. 005**

In accordance with Washington School District Policy No. 005 entitled "Public Participation at Meetings", this public participation session shall not exceed 20 minutes. **Any individual resident may make comments not to exceed three minutes.** Any resident who wishes to address the Board should have submitted to the President of the Board or to the Board's Secretary a written statement including their name and address, the name of the group the speaker is representing, if any, and the general nature of the topic and comments to be made. Any resident who has not submitted a written request shall have the right to speak, time permitting by raising his or her hand so that they may be recognized. The resident should state their name, address and topic. The policy and complete procedures for its implementation are posted and copies are also available to the public.

**VI. Recognitions**

**VII. Special Presentation**

**VIII. Board Member Questions on the Agenda**

**IX. Adoption of Agenda**

Motion to approve the agenda as presented, revisions on items to be made at this time.

Motion\_\_\_\_\_ Second\_\_\_\_\_

**X. Approval of Minutes**

Motion to approve the minutes of the July 21, 2025 voting meeting, as presented. *(All minutes are uploaded on OneDrive in the "Board Minutes" folder.)*

Motion\_\_\_\_\_ Second\_\_\_\_\_

**XI. Treasurer's Report**

Motion to accept the July 31, 2025 Treasurer's Report, as presented. *(Uploaded on OneDrive)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XII. Recommendations of the Administration****A. Personnel**

The Board recommends approval of the following:

1. Appointment of **Robert Mihelcic** as Acting Superintendent, effective August 18, 2025.

Motion \_\_\_\_\_ Second \_\_\_\_\_

The administration recommends approval of the following items:

2. Resignation of **Joshua O'Brien**, secondary special education teacher, after 2 years of service in the district, retroactive to August 8, 2025.
3. Resignation of **Brenda Himmel**, elementary school teacher, after 8 years of service in the district, retroactive to August 11, 2025.
4. Resignation of **Shawn Hughes-Ankrom**, technology ed teacher, after 5½ years of service in the district, effective upon release from Washington School District.
5. Resignation of **Zyan Wallace**, full-time paraprofessional, after 2 years of service in the district, retroactive to August 13, 2025.
6. Resignation of **Sherry Correll**, secondary special education teacher. *(Ms. Correll was approved as a new teacher at the July 21<sup>st</sup> board meeting. She has accepted a position at another district.)*
7. Resignation of **Mikaela Malobabich**, secondary special education teacher. *(Ms. Malobabich was approved as a new teacher at the July 21<sup>st</sup> board meeting. She has accepted a position at another district.)*
8. Appointment of **Emily DiNardo** as a representative for the Parking Authority. *(This vacancy is due to Mr. Mancini's retirement.)*
9. Recommend **Ashley Larkin** as a secondary math teacher, master's degree, step 12, \$57,685, effective August 18, 2025, pending receipt of all required employment documents. *(Vacancy from Shawn Hughes-Ankrom's resignation.) – Resume uploaded on OneDrive*
10. Recommend **Chelsea Prescott-Porfilio** as an elementary school teacher, master's degree, step 1, \$50,185, effect August 18, 2025, pending receipt of all required employment documents. *(Vacancy from Brenda Himmel's resignation.) – Resume uploaded on OneDrive*
11. Recommend **Andrea Tannehill** as a secondary special education teacher, master's degree, step 3, \$50,685, effective August 18, 2025, pending receipt of all required employment documents. *(Vacancy from Joshua O'Brian's resignation.) – Resume uploaded on OneDrive*
12. Recommend **Giovanni Waters** as a full-time custodian, 260 days a year, 8 hours a day, \$17.10 per hour, effective August 18, 2025.

13. Recommend **Vickie Simons** as a part-time cafeteria worker, 177-181 days a year, 3 hours a day, \$14.88 per hour, effective August 21, 2025.
14. Recommend **Shaina Rohr** as a part-time cafeteria worker, 177-181 days a year, 3 hours a day, \$14.88 per hour, effective August 21, 2025.
15. Reclassification of **Samantha Washington** from a part-time cafeteria worker to a full-time paraprofessional, 186 days a year, 7½ hours a day, \$17.14 per hour, effective August 21, 2025.
16. Recommend **Ashlea Presto** as a full-time paraprofessional, 186 days a year, 7½ hours a day, \$16.50 per hour, effective August 21, 2025.
17. Recommend **Wendy Harris** as a full-time personal care assistant (PCA), 186 days a year, 7½ hours a day, \$17.29 per hour, effective August 21, 2025.
18. Substitutes for the 2025-2026 school year. *(Uploaded on OneDrive)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

B. Athletics

The administration recommends approval of the following:

1. Recommend **Jason Henry** as a Volunteer Soccer Coach.
2. Recommend **Amara Kennedy** as a Volunteer Cheerleading Coach.

Motion \_\_\_\_\_ Second \_\_\_\_\_

C. Contracts, Agreements and Grants

The administration recommends approval of the following:

1. Three-year contract for **Matthew Novak** to serve as Athletic Trainer at the following rates:

|                       |          |
|-----------------------|----------|
| 2025-2026 school year | \$56,000 |
| 2026-2027 school year | \$57,680 |
| 2027-2028 school year | \$59,410 |
2. The Partial Hospitalization Program Service Agreement with Intermediate Unit 1 for the 2025-2026 school year. *(Uploaded on OneDrive)*
3. Letter of Agreement with Outside In School of Experiential Learning to provide substance abuse treatment services for students identified by the Student Assistance Program through Washington Drug & Alcohol Commission, Inc. for the 2025-2026 school year. *(Each student referral for “in-school counseling services” must be initiated by the recommendation of the SAP Team and/or Liaison. The responsibility of payment for any services provided by Outside In rest with the participant’s (student’s) funding source, be it private insurance, health insurance, Health Choice or SAP funds.) – Uploaded on OneDrive*

Motion \_\_\_\_\_ Second \_\_\_\_\_

**D. Business and Finance**

The administration recommends approval of the following:

1. Award the bid for backflow repairs at the high school to Gazco Mechanical Services, LLC, in the amount of \$10,880. (*Uploaded on OneDrive*)
2. Authorize the filing of annual tax assessment appeals, on terms and conditions authorized by the Superintendent, Business Manager and Solicitor.
3. List of bus/van drivers for the 2025-2026 school year. (*Uploaded on OneDrive*)

Motion \_\_\_\_\_ Second \_\_\_\_\_

**E. New Cyber Courses for High School Students**

The administration recommends approval of the following:

1. Two new semester-long cyber courses to be added to our high school course curriculum guide for all students in grades 9 through 12:
  - a. Digital Literacy - This course equips students with essential technology skills for success in school, work, and daily life. Students will explore topics including keyboarding, computer hardware and software, operating systems, file management, and networks. The curriculum also covers internet safety, cybersecurity, email and word processing, spreadsheets and databases, and digital media production. Emphasis is placed on responsible digital citizenship and practical applications of technology in academic and professional environments.  
Rationale - Digital Literacy equips students with essential technology skills needed for academic, workplace, and daily success. Through instruction in keyboarding, file management, hardware/software basics, Microsoft Office tools, and cybersecurity, students gain practical, hands-on experience with digital tools widely used in education and industry. This course supports college and career readiness by ensuring students are proficient in the foundational skills required in today's technology-driven world.
  - b. Online Learning and Digital Citizenship - This course prepares students to be responsible, effective digital learners and citizens. Students develop skills in online research, source evaluation, digital communication, study strategies, time management, and project planning. Emphasis is placed on digital citizenship topics such as netiquette, cyberbullying, internet safety, and understanding hardware and software. Through reading, writing, multimedia projects, and discussions, students build confidence in navigating digital tools and academic expectations in an online environment.  
Rationale - Online Learning and Digital Citizenship prepares students to succeed in digital academic environments and participate responsibly in online communities. The course focuses on study strategies, time management, online research, citation, netiquette, and cyber safety, while also developing communication and collaboration skills. It fosters responsible digital behavior and supports students' success in both virtual learning and real-world digital interactions.

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XIII. Ratification and Payment of Bills – Treasurer**

Motion to approve ratification and payment of bills as presented. *(Uploaded on OneDrive)*

Motion \_\_\_\_\_ Second \_\_\_\_\_

**XIV. Unfinished Business****XV. New Business****XVI. Superintendent's Report****XVII. Solicitor's Report****XVIII. Special Representative Reports**

- A. Western Area Career & Technology Center – Mrs. Tara Sparks-Gatling
- B. PSBA Representative – Mrs. Kilgore
- C. Parking Authority – Mr. Bird and Mrs. DiNardo
- D. Updates from Activities, Education and Policy Committee Representatives

**XIX. Information**

**A. September Board Meeting** – Monday, September 15, 2025 at 6:30 pm in the high school media center

**B. In-Service Days** – Monday, August 18<sup>th</sup> and Tuesday, August 19<sup>th</sup>

**C. Clerical Day** – Wednesday, August 20<sup>th</sup>

**D. First Day of School** – Thursday, August 21<sup>st</sup>

**XX. Adjournment****XXI. Executive Session**